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Salon & Spa Institute's Annual Security Reports (ASR) 2018 Campus Crime and Statistics from 2015-2017

The Annual Security Report (ASR) for Salon & Spa Institute includes statistics for the previous three years concerning reported crimes that have occurred on-campus and on public property within or immediately adjacent to and accessible from the campus. The report includes institutional policies concerning campus security, emergency response, evacuation procedures, drug and alcohol intolerance, sex crimes and other related matters. You can obtain copy of this report by contacting the School Director or by accessing the web site www.ssi.edu.

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act) is a federal mandate requiring all postsecondary institutions such as Salon & Spa Institute that participate in the Federal Student Financial Aid Program to disclose information about crime on their campuses and the surrounding areas. The Clery Act affects all public and private higher education institutions and is enforced by the U.S. Department of Education. Salon & Spa Institute strives to ensure the safety of everyone especially our students, staff and clients. We have developed policies and procedures to ensure the safety of everyone.

This institution does not employ campus security personnel but encourages both its employees and students to immediately report suspected criminal activity or other emergencies to local law enforcement or other emergency response agencies by dialing (911). The Campus Security Authorities (SSI Administrative Staff) may be reached at (956)541-3330.

All students, employees and guests are encouraged to report any crime or emergency to a staff member promptly. If a student or employee wishes to report a crime on a voluntary or confidential basis, the institutional official will be prepared to record and report the crime, but not the name of the informant. The student or employee may, in order to maintain confidentiality, submit the information in writing to a staff member with or without a signature who in turn will contact the nearest supervisor to report criminal actions or emergencies to the appropriate agency or by calling (911) if appropriate. An "Incident Report" should be completed by a staff member for any instance of crime or emergency within the physical walls of the school and outside parking areas.

Current policies concerning campus law enforcement are as follows:

- a) Institution's officials have no powers of arrest other than the Citizens Arrest Law, and are required in the event of a crime or emergency to call the correct agency or dial (911) for the police and emergency services. The Citizens Arrest Law will be invoked only as a last resort, and after all other possibilities have been explored.
- b) Employees shall contact their immediate or nearest ranking supervisor to report any criminal action or emergency to the appropriate agency by calling (911).
- c) The institution currently has no procedures for encouraging or facilitating pastoral or professional counseling (mental health or otherwise), other than the student or employee is encouraged to seek such aid.

Our students are encouraged to exercise proper care in seeing to their personal safety and the safety of others. This institution provides ongoing education and awareness of drug and alcohol abuse and crime awareness annually. The following is a description of policies, rules and programs designed to inform students and employees about the prevention of crimes on campus:

- d) Do not leave personal property in classrooms
- e) Report to your institutional official, any suspicious persons or activities.
- f) Always try to walk in groups outside the school premises.
- g) If you are waiting for a ride, wait within sight of other people

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- h) If you determine that any of the security lights, on the exterior of the facility, are not working it is imperative that you report that immediately for your safety and the safety of others.

ON-CAMPUS PROHIBITION OF DRUGS OR ALCOHOL

The unlawful manufacture, distribution, dispensation, possession or use of a controlled substance or abuse of alcohol by anyone on Salon & Spa Institute property or as a part of any Salon & Spa Institute activity is prohibited. Students and employees taking prescribed or over-the-counter medication which may affect one's ability to function should so inform Campus Security Authorities (SSI Administrative Staff). If a final determination is made that any student or employee of Salon & Spa Institute is found to be abusing alcohol or using, possessing, manufacturing or distributing controlled substances in violation of the law on Salon & Spa Institute property or at Salon & Spa Institute events, they shall be subject to, at a minimum, the referral to counseling and automatic and immediate suspension or dismissal from school. Salon & Spa Institute imposed sanctions are additional to any legal actions taken by local, state or federal authorities.

DISSEMINATION OF INFORMATION

The school will distribute to all employees and students annually:

1. This policy statement.
2. Information concerning health hazards of substance abuse.
3. Information concerning legal sanctions involved with the illegal use of alcohol and other drugs.
4. Information concerning drug counseling or rehabilitation.
5. Information concerning sex offenses and offenders.
6. The student catalog will continue to contain a statement indicating that the unlawful possession or use of alcohol on school property is grounds for dismissal.

SALON & SPA INSTITUTE'S POLICY ON A DRUG-FREE WORKPLACE

We at Salon & Spa Institute have made a commitment to our students to prepare them for a long and successful professional career. We intend to honor this commitment in the following manner:

1. Imposing an absolute prohibition of the unlawful distribution, dispensation, possession, or use of a controlled substance or alcohol by any student or employee of Salon & Spa Institute on school property or as part of any school activity.
2. Making available to all students and employees information concerning the health hazards involved with alcohol and drug abuse.
3. Making available to all students and employees information concerning the legal sanctions involved with the illegal use of drugs and alcohol.
4. Making available to all students and employees information concerning drug and alcohol counseling and rehabilitation services.

In compliance with federal government regulations for a drug-free workplace for students and employees, any student caught in possession, use, or distribution of illegal substances or paraphernalia will be dismissed and/or referred to the appropriate agency. Students convicted for any offense, during a period enrollment for which the student was receiving Title IV funds, under any federal or state law involving possession or sale of illegal drugs will result in the loss of eligibility for any Title IV assistance.

ALCOHOL AND DRUG PREVENTION POLICY

Salon & Spa Institute in its policies supports and endorses the Federal Drug-Free Workplace Act of 1988 and the Drug-Free Schools and Communities Act Amendments of 1989. The unlawful manufacture, distribution, dispensation, possession or use of a controlled substance or abuse of alcohol by anyone on Salon & Spa Institute property or as a part of any Salon & Spa Institute activity is prohibited. Students taking prescribed or over-the-counter medication which may affect one's ability to function should so inform Campus Security Authorities (SSI Administrative Staff).

Health risks generally associated with alcohol and drug abuse can result in but are not limited to a lowered immune system, damage to critical nerve cells, physical dependency, lung damage, heart problems, liver disease, physical and mental depression, increased infection, irreversible memory loss, personality changes and thought disorders. The use of alcohol and other drugs represents a serious threat to health and the quality of life. More than 25,000 people die each year from drug-

related accidents or health problems. With most drugs, it is possible that users will develop psychological and physical dependence. The health risks associated with the use of illicit drugs and the abuse of alcohol are:

Alcohol

Alcohol use may produce short-term effects that include behavioral changes, impairment of judgment and coordination, greater likelihood of aggressive acts, respiratory depression, irreversible physical and mental abnormalities in newborns (fetal alcohol syndrome) and death. Long-term effects of alcohol abuse include damage to the liver, heart and brain; ulcers; gastritis; malnutrition; delirium tremens; and cancer. Over time, beer, wine, and wine coolers, as well as hard liquor, often cause dependency and may be fatal. Alcohol combined with many types of drugs can prove to be a deadly mixture.

Cannabis (Marijuana, Hashish, Hash, etc.)

Cannabis use impairs short-term memory comprehension, concentration, coordination and motivation. Cannabis may also cause paranoia and psychosis. Marijuana smoke contains more cancer-causing agents than tobacco smoke. The tar in marijuana is a highly irritating carcinogenic. The way in which marijuana is smoked - deeply inhaled and held in the lungs for a long period - enhances the risk of getting cancer. Combined with alcohol, marijuana can produce a dangerous multiplied effect. Long term use may develop psychological dependence.

Cocaine/Crack

Cocaine use stimulates the central nervous system and is extremely addictive, both psychologically and physically. Effects include dilated pupils, increased heart rate, elevated blood pressure, insomnia, loss of appetite, hallucinations, paranoia, seizures and death due to cardiac arrest or respiratory failure. Chronic use can cause ulceration of the mucous membrane in the nose. Cocaine can produce psychological dependency, a feeling that the user cannot function without the drug. Crack or free-base rock, a concentrated form of cocaine, is extremely potent. Its effects are felt within ten seconds of administration. Cocaine use may lead to death through disruption of the brain's control of heart and respiration.

Amphetamines/Stimulants (speed, uppers, crank, caffeine, etc.)

Stimulants speed up the nervous system and can cause increased heart and breathing rates, elevated blood pressure, dilated pupils, decreased appetite, headaches, blurred vision, dizziness, sleeplessness, anxiety, hallucinations, paranoia, depression, convulsions and death due to a stroke or heart failure. Extremely high doses can cause rapid or irregular heartbeat, tremors, loss of coordination, and even physical collapse. An amphetamine injection creates a sudden increase in blood pressure that can result in stroke, very high fever, or heart failure. In addition to the physical effects amphetamines and other stimulants, users report feeling restless, anxious, and moody. Higher doses intensify the effects. Persons who use large amounts of amphetamines over a long period of time can develop an amphetamine psychosis that includes hallucination, delusions, and paranoia.

Narcotics (heroin, methadone, morphine, opium, codeine, Demerol, etc.)

The use of narcotics initially produces feelings of euphoria often followed by drowsiness, nausea and vomiting. An overdose may result in convulsions, coma and death. Tolerance to narcotics develops rapidly and dependence is likely.

The use of unsterilized syringes may result in transmission of diseases such as AIDS, endocarditis, and hepatitis. Addiction in pregnant women can lead to premature, stillborn, or addicted infants. An overdose may produce slow and shallow breathing, clammy skin, convulsions, coma, and death.

Depressants (Quaaludes, downers, valium, etc.)

The use of depressants can cause both physical and psychological dependence. It can slow down the central nervous system and can cause decreased heart and breathing rates, lowered blood pressure, slowed reactions, confusion, distortion of reality, convulsions, respiratory depression, coma and death. Regular use over time may result in tolerance to the drug, leading the user to increase the quantity consumed. When regular users stop taking depressant drugs, they may develop withdrawal symptoms ranging from restlessness, insomnia, and anxiety to convulsions and death. Babies born to mothers who abuse depressants during pregnancy may be physically dependent on the drugs and show withdrawal symptoms shortly after they are born. Birth defects and behavioral problems have been associated with these children. The combination of depressants and alcohol can increase the effects of the drugs, thereby multiplying the risks.

Hallucinogens (PCP, angel dust, LSD, etc.)

Hallucinogen use interrupts the functions of the part of the brain that controls the intellect and instincts. Use of hallucinogens may result in self-inflicted injuries, impaired coordination, dulled senses, incoherent speech, depression, anxiety, violent behavior, paranoia, hallucinations, increased heart rate and blood pressure, convulsions, coma, and heart and lung failure. Chronic users of PCP report persistent memory problems and speech difficulties. In later stages, chronic users often exhibit

paranoid and violent behavior and experience hallucinations. Large doses of PCP may produce convulsions, coma, heart and lung failure, or ruptured blood vessels in the brain. Lysergic acid (LSD), mescaline, and psilocybin cause illusions and hallucinations. The physical effects may include dizziness, weakness, tremor, nausea, and drowsiness. Sensations and feelings may change rapidly. It is common to have a bad psychological reaction to LSD, mescaline, and psilocybin. The user may experience panic, confusion, suspicion, anxiety, and loss of control. Delayed effects, or flashbacks, can occur even after the use has ceased.

Designer Drugs

Underground chemists modify the molecular structure of certain illegal drugs to produce analogs known as designer drugs. These drugs can be hundreds of times stronger than the drugs that they are designed to imitate. Examples of these types of drugs include but are not limited to: Ecstasy, PCP, LSD, GHB, and Ketamine. The narcotic analogs can cause symptoms such as those seen in Parkinson's disease; uncontrollable tremors, drooling, impaired speech, paralysis, and irreversible brain damage. Analogs of amphetamines and methamphetamines cause nausea, blurred vision, chills or perspiration, and faintness. Psychological effects include anxiety, depression, and paranoia. As little as one dose can cause brain damage. The analogs of phencyclidine cause illusions, hallucinations, and impaired perception.

Anabolic steroids

Anabolic steroids seriously affect the liver, cardiovascular and reproductive systems. The use of steroids can cause sterility in males and females as well as impotency in males.

Tobacco/Nicotine

Use of tobacco and/or nicotine causes death among some 480,000 people in the United States each year due to smoking-related coronary heart disease and approximately 160,000 from cancer. Lung, larynx, esophagus, bladder, pancreas and kidney cancers strike smokers at increased rates. Emphysema and chronic bronchitis are 10 times more likely among smokers.

Legal Sanctions

OFFENSE	MINIMUM PUNISHMENT	MAXIMUM PUNISHMENT
Manufacture or delivery of controlled substances (drugs)	Confinement in the Texas Department of Corrections (TDC) for a term of no more than 10 years or less than 2 years, or confinement in a community correctional facility for no more than one year, and a fine not to exceed \$10,000	Confinement in the TDC for life or for a term of no more than 99 years or less than 20 years, and a fine not to exceed \$500,000
Possession of controlled substances (drugs)	Confinement in jail for a term of no more than 180 days, and a fine not to exceed \$2,000 or both	Confinement in TDC for life or for a term of no more than 99 years, or less than 10 years, and a fine not to exceed \$100,000
Delivery of marijuana	Confinement in jail for a term of no more than 180 days, and a fine not to exceed \$2,000 or both	Confinement in TDC for life or for a term of no more than 99 years, or less than 15 years, and a fine not to exceed \$250,000
Possession of marijuana	Confinement in jail for a term of no more than 180 days, and a fine not to exceed \$2,000 or both	Confinement in TDC for life or for a term of no more than 99 years, or less than 10 years, and a fine not to exceed \$250,000
Driving while Intoxicated (Includes intoxication from alcohol, drugs or marijuana)	Confinement in jail for a term of no more than two years or less than 72 hours, and a fine not more than \$2,000 or less than \$100	Confinement in jail for a term of no more than two years or less than 30 days, or confinement in TDC for a term of not more than 5 years or less than 60 days, and a fine of not more than \$2,000 or more than \$500
OFFENSE		MAXIMUM PUNISHMENT
Public Intoxication		A fine not to exceed \$200
Adults and minors who make alcohol available to minors or buy alcohol for minors		A fine up to \$2,000, confinement in jail for up to 180 days or both

Adults who sell alcohol to a minor	A fine up to \$4,000, confinement in jail for one year or both
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Referral and Hotline Information

The school does not offer professional counseling services but offers the following resource information:

- National Institution on Drug Abuse (M-F, 8:30 a.m.-4:30 p.m.) 1 -800-662-HELP (4357)
- American Council on Alcoholism Help-line 1-800-527-5344
- National Council on Alcoholism 1-800-622-2255
- Cocaine Helpline 1-800-COCAINE
- Reach-Out Hotline 1-800-522-9054
(Alcohol, drug-crisis, intervention, mental health referral)
- National Suicide Prevention Hotline 1-800-273-8255
- National Sexual Assault Hotline 1-800-656-HOPE (4673)

SEXUAL MISCONDUCT PREVENTION AND RESPONSE POLICY

A new provision of the Student Right to know act states that schools must notify students on where they can obtain information in regards to sex offenders who must register with the state. Students may obtain this information by contacting the Brownsville Police Department or the Texas Sex Offenders Database at <https://records.txdps.state.tx>

Salon & Spa Institute will not tolerate any form of sexual harassment, assault or violence, whether committed by a stranger or an acquaintance. Such behavior is a violation of the standards of the community and may be a criminal act under Texas Law. This policy is intended to promote a community free of sexual misconduct, and to offer a process for reporting and addressing violations of the policy.

Sexual harassment is unwelcome advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature, when submission to or rejection of this conduct explicitly or implicitly affects a person's employment or education, unreasonably interfered with a person's work or educational performance, or creates an intimidating, hostile or offensive working or learning environment. Individuals who believe they are victims of sexual harassment should make it clear that such behavior is offensive to them. If the behavior continues, document the matter and refer it to Campus Security Authorities (SSI Administrative Staff)

Students who are found to be participating in any form of sexual harassment will be subject to disciplinary action, including but not limited to suspension or dismissal from school. If you believe you have been sexually assaulted, your first priority should be to get to a place of safety. Salon & Spa Institute strongly advocates that a victim of sexual assault report the incident in a timely manner. Time is a critical factor for evidence collection and preservation for the proof of a criminal offense. An assault should be reported directly to the Brownsville Police Department and/or Campus Security Authorities (SSI Administrative Staff). Upon request, Campus Security Authorities (SSI Administrative Staff) will assist victims in reporting incidents of sexual assault to local police. Filing a police report will not obligate the victim to prosecute, nor will it subject the victim to scrutiny or judgmental opinions from officers.

During Salon & Spa Institute's investigation of sexual assault allegations, both accused and accuser have the right to have others present during proceedings and to be informed of the outcome of disciplinary proceedings. If a final determination is made that any student of Salon & Spa Institute is found to be committing acts of sexual misconduct in violation of the law on Salon & Spa Institute property or at Salon & Spa Institute events, they shall be subject to, at a minimum, the referral to counseling and automatic and immediate suspension or dismissal from school. Salon & Spa Institute imposed sanctions are additional to any legal actions taken by local, state or federal authorities. Student victims have the option to change their academic situation after an alleged sexual assault, if such changes are reasonably available.

The Campus Security Authorities (SSI Administrative Staff) in conjunction with outside organization and agency assistance are available to assist with carrying out the provisions of the state and federal requirements.

US Department of Justice Megan's Law. <http://www.nsopw.gov/Core/Portal.aspx> <https://www.meganslaw.com>

TITLE IX: DISCRIMINATION AND HARASSMENT ON THE BASIS OF SEX

Salon & Spa Institute is committed to complying with all laws that prohibit discrimination on the basis of sex in admission to, employment with, and otherwise in the operation of its educational program and activities. Among the applicable laws, Title IX of the Education Amendments of 1972 prohibits sex discrimination and sexual harassment in schools. In compliance with Title IX, Salon & Spa Institute is committed to ensuring that all its students have equal opportunity to benefit from our programs and activities, and that all its employees enjoy equal employment opportunity, free from sex discrimination and sexual harassment. The protections of Title IX also extend to third parties. Salon & Spa Institute has developed this Title IX policy and the associated processes to ensure that all complaints of sex discrimination and sexual harassment—whether brought by students, employees, or third parties—are promptly investigated and, where a violation is found, that Salon & Spa Institute takes action to end the conduct, prevent its recurrence, and address its effects.

VAWA – VIOLENCE AGAINST WOMEN AUTHORIZATION ACT

On March 7th, 2013, President Obama signed the Violence Against Women Reauthorization Act of 2013 (VAWA) (Pub. Law 113-4), which amended section 485(f) of the HEA also known as the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act). The Clery Act requires institutions of higher education to comply with certain campus safety and security-related requirements as a condition of their participation in the title IV, HEA programs. Notably, VAWA amended the Clery Act to require institutions to compile statistics for incidents of dating violence, domestic violence, sexual assault, and stalking and to include certain policies, procedures, and programs pertaining to these incidents in their annual security reports. Final regulations were put in effect as of July 1, 2015.

Salon & Spa Institute will not tolerate domestic violence, dating violence, sexual assault, stalking, or other forms of sexual misconduct. Offenders may be subject to dismissal from school, disciplinary action (suspension), and/or criminal proceedings. VAWA amended the Jean Clery Act to afford rights to campus victims.

Salon & Spa Institute applies procedures that provide swift, fair, and impartial investigation and resolution in incidents involving domestic violence, dating violence, sexual assault, and stalking. These procedures are carried out by the SSI Administrative Staff with support of local law enforcement and resource organizations. Ongoing education and awareness of domestic violence, dating violence, sexual assault, and stalking are provided to students and employees annually.

If you believe you have been a victim of domestic violence, dating violence, sexual assault, and/or stalking, you should speak to a Campus Security Authority (SSI Administrative Staff) or staff member. Salon & Spa Institute strongly suggests that a victim of domestic violence, dating violence, sexual assault, and/or stalking report the incident in a timely manner.

An assault should be reported directly to the Brownsville Police Department and/or Campus Security Authorities (SSI Administrative Staff). Upon request, Campus Security Authorities (SSI Administrative Staff) will assist victims in reporting incidents of domestic violence, dating violence, sexual assault, and stalking to the Brownsville Police. Filing a police report will not obligate the victim to prosecute, nor will it subject the victim to scrutiny or judgmental opinions from officers. Salon & Spa Institute will protect the confidentiality of victim(s) of domestic violence, dating violence, sexual assault, and/or stalking. Victim(s) of domestic violence, dating violence, sexual assault, and/or stalking will not be retaliated against and will receive written notification about existing counseling, health, mental health, victim advocacy, legal assistance, and other services, both on campus and in the community. Victim(s) of domestic violence, dating violence, sexual assault, and/or stalking will also receive written notification about options for, and available assistance in, changing academic, living, transportation, and working situations, if so requested by the victim and if such accommodations are reasonably available. Should any student or employee report to the campus that an incident of domestic violence, dating violence, sexual assault, and/or stalking has taken place, the campus will provide student or employee with a written explanation of right and options.

CAMPUS SECURITY POLICIES

Campus Security Authorities and Jurisdiction

Campus Security Authorities (SSI Administrative Staff) as well as SSI Instructors have the authority to question all persons on school property to determine their legitimate presence and to escort unauthorized persons to the proper office or off school property, control the actions of persons violating school rules or local, state or federal laws and cooperate with local, state or federal law officers should that become necessary. Campus Security Authorities (SSI Administrative Staff) do not possess arrest power. Criminal incidents are referred to the Brownsville Police Department who have jurisdiction on the campus. Campus Security Authorities (SSI Administrative Staff) maintain a highly professional working relationship with the Brownsville Police Department and other local law enforcement agencies. All crime victims and witnesses are strongly

encouraged to immediately report the crime to Campus Security Authorities (SSI Administrative Staff) and the appropriate police agency. All reports will be investigated.

Salon & Spa Institute does not have procedures for voluntary, confidential reporting of crime statistics through pastoral or professional counselors. When a potentially dangerous threat to the Salon & Spa Institute community arises, timely reports or warnings will be provided to staff and students.

Campus Access

During business hours, Salon & Spa Institute will be open to students, staff and the general public. Admittance is permitted only at designated entrances. During non-business hours, access to Salon & Spa Institute is by key through the facility's main entrance, as issued by the School Director. Emergencies may necessitate changes or alterations to any posted hours of operation. Salon & Spa does not have facilities for on-campus residences.

Hostile Intruder or Shooter

- Take cover – if you can, take immediate shelter in a room with a lockable door.
- Use any concealment available. Try to remain as calm as possible.
- If communications are available, call 911.
- Do not sound the fire alarm. A fire alarm would signal the occupants to evacuate the building and thus place them in potential harm as they attempt to exit.
- Stay away from windows. Turn off lights and all audio equipment.
- Keep everyone together until the police arrive and give you directions.
- If you hear shots being fired, do not go out into a hallway or corridor to investigate.
- Stay out of open areas and be as quiet as possible.
- If for some reason you are caught in an open area such as a hallway or lounge, etc., you must decide what you are going to do. This is a very crucial time and it can possibly mean life or death:
 - You can try to hide, but make sure it is a well-hidden space or you may be found as the intruder moves through the building or area looking for victims.
 - If you think you can safely make it out of the building or area by running, then do so. If you decide to run, do not run in a straight line, and attempt to keep objects such as desks, cabinets, fixtures, etc., between you and the hostile intruder. When away from the immediate area of danger, summon help any way you can and warn others.
 - If the intruder is causing death or serious physical injury to others and you are unable to run or hide, you may choose to play dead if other victims are around you.
 - Your last option if you are caught in an open area in a building may be to fight back. This is dangerous, but depending on your situation, this could be your last option.

If you are taken hostage:

- Stay as calm as possible. Remember law enforcement's first priority is your safe, speedy release.
- Observe and remember as much detail about hostage takers as you can. (Clothing, physical descriptions, tattoos, speech, mannerisms, etc.)
- Do not discuss what action the school or others may take to rescue you.
- Watch for any situation you can exploit to your advantage.
- Comply with your captor's directions as best you can.
- Avoid provocative remarks. Hostage takers may react explosively and violently.

- Physical resistance or direct challenges may cause your captors to injure you or others. Do not physically resist or struggle with hostage takers unless you believe you are in danger of losing your life otherwise.
- Escape attempts – do so only if you believe your life is in immediate danger and you have carefully weighed your chances for success.
- Try to establish rapport with hostage takers – by becoming a person, rather than an object to them, you increase your chances of getting out of a situation safely.

Reporting Crimes and Other Emergencies

Salon & Spa Institute in its policies encourages students, staff and the general public to voluntarily report crimes and other emergencies to Campus Security Authorities (SSI Administrative Staff) and the Brownsville Police or appropriate law enforcement agency in a timely manner. Salon & Spa Institute is limited in its ability to hold reports of crime in confidence as all reports are available for public examination. In case of emergency at any Salon & Spa Institute location, dial 911. The Non-emergency Brownsville Police Department number is 956-548-7000.

Emergency Evacuation Plan

In the case of any emergency please call 911 immediately and report the emergency! In addition, please report the emergency to your instructor or to the School Director.

If it is necessary to evacuate the building, it will require that each of the staff, student, client and guest know and understand the procedures, the evacuation routes and mandatory assembly after the evacuation to insure the health, safety and welfare of all concerned.

During an evacuation all students, staff, clients and Guests are asked to follow the direction of the staff or find the safest exit to your current location within the building and exit. Evacuation signs have been placed in each hallway of the building and it is imperative that you familiarize yourself with where the nearest exit is when you are in the facility. Upon evacuating it is important that everyone remain calm and orderly to prevent any harm to others and to yourself. All evacuees will reassemble; please proceed to the parking lot and more specifically to the nearest point to the intersection of Coria and Wildrose. At that time a roll call will be made to determine that no one was left inside the building.

Tests of the emergency plan will be conducted annually.....announced or unannounced.

Should a situation arise after or prior to any class schedule, management will make every effort to notify each student by phone to advise accordingly. Signs will be placed at the front entrance advising that classes have been cancelled, moved or will resume at a specific time as well as post a notice on the school's Facebook Page and website. Students should check these sites for updates. Students can also contact their instructor or one of the school administrators via cell phone.

Any School incident or emergency must be reported to the School Director immediately. At such time an incident report will be completed and within 48 hours the appropriate personnel and, when appropriate, the students may obtain a copy.

Emergency Closings

Except for regularly scheduled holidays, Salon & Spa Institute will be open for business on Monday through Friday during normal business hours. The company recognizes that circumstances beyond its control, such as inclement weather, national crisis, or other emergency, do occur. On such occasions, the company may close for all or part of a regularly scheduled workday.

In such event, Salon & Spa Institute will post a notice on the school's Facebook Page and website. Students should check these sites for updates. Students can also contact their instructor or one of the school administrators via cell phone.

Emergency Closings will only be approved by the Owner.

If the Institution has been affected by floods, tornadoes, hurricanes, wild fires, earthquakes, or other natural disaster, proper notifications will be sent to Texas Department of Licensing & Regulations, United States Department of Education and NACCAS as necessary.

Crime Statistics Report: 2017

Actual Crime Reported for:	School Facility			Public Property			Total		
	2015	2016	2017	2015	2016	2017	2015	2016	2017
Criminal Murder									
Non-negligent manslaughter	0	0	0	0	0	0	0	0	0
Negligent manslaughter	0	0	0	0	0	0	0	0	0
Sex Offenses									
Forcible	0	0	0	0	0	0	0	0	0
Non-Forcible	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Liquor	0	0	0	0	0	0	0	0	0
Drug	0	0	0	0	0	0	0	0	0
Weapons	0	0	0	0	0	0	0	0	0
Hate Crimes (by prejudice):									
Race	0	0	0	0	0	0	0	0	0
Gender	0	0	0	0	0	0	0	0	0
Religion	0	0	0	0	0	0	0	0	0
Sex Orientation	0	0	0	0	0	0	0	0	0
Disability	0	0	0	0	0	0	0	0	0
Referrals for:									
Liquor Law Violations	0	0	0	0	0	0	0	0	0
Drug Law Violations	0	0	0	0	0	0	0	0	0
Weapons Law Violations	0	0	0	0	0	0	0	0	0
VAWA Offenses									
Domestic Violence	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0