



# CARES Act: Education Stabilization Fund ESF

ESF / ESF Reporting / HEERF - 806653577 - Review

In Progress

## Higher Education Emergency Relief Fund (HEERF) HEERF Fund

### Annual Report

Last Modified: robin@ssi.edu - 1/22/2021, 3:17:40 PM

1 2 3 4 5 6 7 8 9 10 11 Review

#### Instructions

#### SALON & SPA INSTITUTE - Review

Expand All

Collapse All

#### General Information

##### Institutional Identifiers and Contact Information:

Institution Name

SALON & SPA INSTITUTE

DUNS #

806653577

##### Please identify the OPEID(s) for this institution:

04169000

100 characters maximum: 8/100

##### Please report on these HEERF grant PR/Award Numbers:

PR Number 1

P425E201731 (Student Aid)

Awarded Amount 1

\$74,322.00

PR Number 2

P425F201979 (Institutional Aid)

Awarded Amount 2

\$74,322.00

**Total Awarded Amount**

**Total Awarded Amount**

**\$148,644.00**

Who is the lead contact for this annual data collection?

Name	Title	Telephone
Robin Brechot	Executive Director	(956) 541-3330

E-mail  
robin@ssi.edu

## Funds Expended

1) Did you expend all of your HEERF funds prior to the end of the reporting period, making this your final annual report? \*

Yes No

## Websites

2) Reporting on institution websites:

a) CARES HEERF quarterly reporting webpage URL: <https://www.ssi.edu/>

b) Student Portion Reporting: Provide all active website URLs posted by your campus, or by the institution on behalf of your campus(es), as required by the August 31 notice in the Federal Register ⓘ (including any URLs that are still active that provide archived information).

<https://www.ssi.edu/cares>


<https://static1.squarespace.cc>

c) Institutional Portion, (a)(2), and (a)(3) Reporting: Provide all active website URLs posted by your campus, or by institutions on behalf of your campus(es) as required by the quarterly Higher Education Emergency Relief Fund (HEERF) Data Collection Form ⓘ (including any URLs that are still active that provide archived information).

<https://static1.squarespace.cc>

## Student Eligibility



3) How did your institution determine which students were eligible  to receive emergency financial aid grants under any of the CARES Act HEERF programs?

a) My institution has received an Institutional Student Information Record (ISIR) or Student Aid Report (SAR) on file that verifies student eligibility for Title IV, federal student aid (Title IV aid).

Yes	No
-----	----

b) My institution allowed students to attest to their eligibility for Title IV aid by completing an alternative application form developed by the institution for this purpose.

Yes	No
-----	----


c) My institution used another method for determining which students were eligible to receive emergency financial aid grants under the CARES Act.

Yes	No
-----	----

## Aid Determination



4) How did your institution determine which students received emergency financial aid grants to students and how much each student would receive? Please indicate if any of the following strategies were used.

4.1) Did you distribute the same amount to all eligible students regardless of different circumstances? \* 

Yes	No
-----	----

## Aid Distribution



5) How did your institution distribute the emergency financial aid grants to students?

a) Checks

Yes	No
-----	----

b) Electronic funds transfer /Direct deposit

Yes	No
-----	----

c) Debit cards



Yes No

d) Payment apps

Yes No

e) Other

Yes No

## Emergency Grants



6) Did your institution provide any instructions, directions, or guidance to students (e.g. FAQs) about the emergency financial aid grants upon disbursement? \*

Yes No

a) Upload PDF/MS Word document instructions, directions, or guidance (up to 5 files):

File Name	Size	Last Modified
CARES ACT Grant Student Payment Acknowledgement Form PDF.pdf	415.4 KB	1/21/2021, 12:20:12 PM
Higher Education Emergency Relief Fund (CARES ACT) Policy Final May 1 2020 PDF.pdf	534.9 KB	1/21/2021, 12:19:53 PM
Student Emergency Financial Aid Grant Request April 2020 Final PDF.pdf	10.4 KB	1/21/2021, 12:20:03 PM

or

b) Provide any active URLs with instructions, directions, or guidance on how to use the grants:

<https://www.ssi.edu/cares>

## Emergency Financial Aid



7) Use the instructions noted in the Appendix to complete the following table

Emergency Financial Aid Grants Awarded to Students (direct grants and amounts reimbursed)

Number of Students

Amount Disbursed - Section 18004(a)(1)

Minimum and Maximum Awards



## Number of Eligible Students

7.1) How many students were eligible to receive HEERF emergency grants made available under section 18004 of the CARES Act **i** ?

7.1.1) All HEERF Emergency Financial Aid Grant eligible students

90

7.1.2) Undergraduates **i**

i) Full-time students **i**

**i**

Pell grant recipient

a) 55

**i**

Non-Pell grant recipient

b) 4

ii) Part-time students

Pell grant recipient

a) 0

Non-Pell grant recipient

b) 0

7.1.3) Graduates

i) Full-time students

Full-time students

31

ii) Part-time students

Part-time students

0

## Number of HEERF Student Recipients - Emergency Grants to Students (unduplicated)

7.2) How many students received emergency financial aid grants provided under Section 18004 of the CARES Act? (unduplicated across all HEERF sections)

7.2.1) All HEERF Emergency Financial Aid Grant eligible students

84

7.2.2) Undergraduates **i**

i) Full-time students **i**



Pell grant recipient

a) 49



Non-Pell grant recipient

b) 4

ii) Part-time students

Pell grant recipient

a) 0

Non-Pell grant recipient

b) 0

### 7.2.3) Graduates

i) Full-time students

Full-time students

31

ii) Part-time students

Part-time students

0

## Summary



The amounts displayed under the Summary section are auto-calculated based on the responses entered in the Number of HEERF Student Recipients and the HEERF Amount Disbursed questions

### HEERF Amount of Grants Disbursed

What was the amount of grants disbursed to students through all HEERF funds?

All HEERF Emergency Financial Aid Grant eligible students

\$62,300.00

Undergraduates

i) Full-time students



Pell grant recipient

a) \$32,500.00



Non-Pell grant recipient

b) \$3,050.00

ii) Part-time students

Pell grant recipient

a) \$0.00

Non-Pell grant recipient

b) \$0.00

Graduates

i) Full-time students

Full-time students  
\$26,750.00

ii) Part-time students

Part-time students  
\$0.00


### Average HEERF Amount Awarded

Among students who received HEERF emergency financial aid grants, what was the average award amount per student?

All HEERF Emergency Financial Aid Grant eligible students

\$741.67

Undergraduates 

i) Full-time students 



Pell grant recipient

a) \$663.27



Non-Pell grant recipient

b) \$762.50

ii) Part-time students

Pell grant recipient

a) \$0.00

Non-Pell grant recipient

b) \$0.00

Graduates

i) Full-time students

Full-time students  
\$862.90

ii) Part-time students

Part-time students  
\$0.00

### Funds Expended Categories

8) Provide the total amount of HEERF funds expended on the categories provided.





Submitted

# Higher Education Emergency Relief Fund (HEERF) HEERF Fund Annual Report

Last Modified: robin@ssi.edu - 1/22/2021, 3:55:36 PM

1 2 3 4 5 6 7 **Emergency Financial Aid** 8 9 10 11

## Instructions

### Emergency Financial Aid

7) Use the instructions noted in the Appendix to complete the following table

#### Emergency Financial Aid Grants Awarded to Students (direct grants and amounts reimbursed)

Number of Students	Amount Disbursed - Section 18004(a)(1)	Minimum and Maximum Awards
--------------------	--	----------------------------

#### Minimum and maximum awards

Minimum combined (combined across HEERF funds) amount awarded to any student who received any HEERF funds and by student recipients

All HEERF Emergency Financial Aid Grant eligible students

\$0.00

#### Undergraduates **i**

##### i) Full-time students **i**



Pell grant recipient

a) \$125



Non-Pell grant recipient

b) \$500

##### ii) Part-time students

Pell grant recipient

a) \$0

Non-Pell grant recipient

b) \$0

Graduates

i) Full-time students

Full-time students  
\$400

ii) Part-time students

Part-time students  
\$0

Maximum combined (combined across HEERF funds) amount awarded to any student who received any HEERF funds and by student recipients

All HEERF Emergency Financial Aid Grant eligible students

\$1,025.00

Undergraduates 

i) Full-time students 



Pell grant recipient

a) \$1,025



Non-Pell grant recipient

b) \$1,025

ii) Part-time students

Pell grant recipient

a) \$0

Non-Pell grant recipient

b) \$0

Graduates

i) Full-time students

Full-time students  
\$1,025

ii) Part-time students

Part-time students  
\$0

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Appendix



Burden Statement



Please note that the CARES Act prohibits the use of funding for the provision of pre-enrollment recruitment activities; endowments; or capital outlays associated with facilities related to athletics, sectarian instruction, or religious worship. In addition, please note that this template is meant to serve as a guide, and therefore IHEs are not required to categorize amounts in every category listed but only those that IHEs found applicable to their unique circumstances. Lastly, reported numbers should be consistent with previously published quarterly funding reports (the sum of quarterly reports should equal the value of the annual report).

8.1) Providing additional emergency financial aid grants to students. 

Amount in (a)(1) institutional dollars	Amount in (a)(2) dollars, if applicable	Amount in (a)(3) dollars, if applicable
\$0	\$0	\$0

Add Explanatory Note

8.2) Providing reimbursements for tuition, housing, room and board, or other fee refunds.

Amount in (a)(1) institutional dollars	Amount in (a)(2) dollars, if applicable	Amount in (a)(3) dollars, if applicable
\$0	\$0	\$0

Add Explanatory Note

8.3) Providing tuition discounts.

Amount in (a)(1) institutional dollars	Amount in (a)(2) dollars, if applicable	Amount in (a)(3) dollars, if applicable
<i>Not Applicable</i>	\$0	\$0

Add Explanatory Note

8.4) Covering the cost of providing additional technology hardware to students, such as laptops or tablets, or covering the added cost of technology fees.

Amount in (a)(1) institutional dollars	Amount in (a)(2) dollars, if applicable	Amount in (a)(3) dollars, if applicable
\$5,349	\$0	\$0

Add Explanatory Note

8.5) Providing or subsidizing the costs of high-speed internet to students or faculty to transition to an online environment.

Amount in (a)(1) institutional dollars	Amount in (a)(2) dollars, if applicable	Amount in (a)(3) dollars, if applicable
\$9,091	\$0	\$0

Add Explanatory Note

8.6) Subsidizing off-campus housing costs due to dormitory closures or decisions to limit housing to one student per room; subsidizing housing costs to reduce housing density; paying for hotels or other off-campus housing for students who need to be isolated; paying travel expenses for students who need to leave campus early due to coronavirus infections or campus interruptions.



Amount in (a)(1) institutional dollars	Amount in (a)(2) dollars, if applicable	Amount in (a)(3) dollars, if applicable
\$0	\$0	\$0

Add Explanatory Note

8.7) Subsidizing food service to reduce density in eating facilities, to provide pre-packaged meals, or to add hours to food service operations to accommodate social distancing.


Amount in (a)(1) institutional dollars	Amount in (a)(2) dollars, if applicable	Amount in (a)(3) dollars, if applicable
\$0	\$0	\$0

Add Explanatory Note

8.8) Costs related to operating additional class sections to enable social distancing, such as those for hiring more instructors and increasing campus hours of operations.

Amount in (a)(1) institutional dollars	Amount in (a)(2) dollars, if applicable	Amount in (a)(3) dollars, if applicable
\$0	\$0	\$0

Add Explanatory Note

8.9) Campus safety and operations. 

Amount in (a)(1) institutional dollars	Amount in (a)(2) dollars, if applicable	Amount in (a)(3) dollars, if applicable
\$6,317	\$0	\$0

Add Explanatory Note

8.10) Purchasing, leasing, or renting additional instructional equipment and supplies (such as laboratory equipment or computers) to reduce the number of students sharing equipment or supplies during a single class period and to provide time for disinfection between uses.


Amount in (a)(1) institutional dollars	Amount in (a)(2) dollars, if applicable	Amount in (a)(3) dollars, if applicable
\$3,407	\$0	\$0

Add Explanatory Note

8.11) Replacing lost revenue due to reduced enrollment.

Amount in (a)(1) institutional dollars	Amount in (a)(2) dollars, if applicable	Amount in (a)(3) dollars, if applicable
Not Applicable	\$0	\$0

Add Explanatory Note

8.12) Replacing lost revenue from non-tuition sources (i.e., cancelled ancillary events; disruption of food service, dorms, childcare or other facilities; cancellation of use of campus venues by other organizations, lost parking revenue, etc.). 

Amount in (a)(1) institutional dollars	Amount in (a)(2) dollars, if applicable	Amount in (a)(3) dollars, if applicable
Not Applicable	\$0	\$0

Add Explanatory Note

8.13) Purchasing faculty and staff training in online instruction; or paying additional funds to staff who are providing training in addition to their regular job responsibilities.

Amount in (a)(1) institutional dollars	Amount in (a)(2) dollars, if applicable	Amount in (a)(3) dollars, if applicable
\$0	\$0	\$0

Add Explanatory Note

8.14) Purchasing, leasing, or renting additional equipment or software to enable distance learning, or upgrading campus wi-fi access or extending open networks to parking lots or public spaces, etc.


Amount in (a)(1) institutional dollars	Amount in (a)(2) dollars, if applicable	Amount in (a)(3) dollars, if applicable
\$0	\$0	\$0

Add Explanatory Note

8.15) Other Uses of (a)(1) Institutional Portion funds. 

Amount in (a)(1) institutional dollars	Amount in (a)(2) dollars, if applicable	Amount in (a)(3) dollars, if applicable
\$41,291	Not Applicable	Not Applicable

Add Explanatory Note

8.16) Other uses of (a)(2) or (a)(3) funds, if applicable. 

Amount in (a)(1) institutional dollars	Amount in (a)(2) dollars, if applicable	Amount in (a)(3) dollars, if applicable
Not Applicable	\$0	\$0

Add Explanatory Note

8.17) Annual Expenditures for each Program

Amount in (a)(1) institutional dollars	Amount in (a)(2) dollars, if applicable	Amount in (a)(3) dollars, if applicable
\$65,455.00	\$0.00	\$0.00

8.18) Total of Annual Expenditures

Total Expenditures  
\$65,455.00

## Students Who Received Funds

9) Provide the number of students who ever received HEERF grant funds in the reporting period and their enrollment status at the end reporting period

a) How many students received emergency financial aid grants through any of the HEERF funds? 84

*The number displayed in this question is an autofill from the Number of HEERF Student Recipients total as entered in Section 7 - Emergency Financial Aid*

b) How many of the students who ever received HEERF Emergency Financial Aid Grants dropped out (withdrawal without a completion record or return to school since receiving funds)? 14

c) How many of the students who ever received HEERF Emergency Financial Aid Grants are still enrolled at your institution? 39

d) How many of the students who ever received HEERF Emergency Financial Aid Grants have completed their program of study at your institution? 31

e) Withdrawal rate for students who received HEERF Emergency Financial Aid Grants 16.67%

## Full-Time Equivalent (FTE) Positions

10) Provide the number of full-time equivalent (FTE) positions as of the listed reporting dates.

*(The number of FTE positions includes all staff regardless of whether the position is funded by Federal, State, local, or other funds—including instructional and non-instructional staff and contractors—and equals the sum of the number of full-time positions plus the full-time equivalent of the number of part-time positions.)*

Full-time equivalent (FTE) positions as of September 30, 2018	Full-time equivalent (FTE) positions as of September 30, 2019	Full-time equivalent (FTE) positions as of March 13, 2020	Full-time equivalent (FTE) positions on the last day of the reporting period
11	12	12	12





# CARES Act: Education Stabilization Fund ESF

ESF / ESF Reporting

## ESF Reporting ESF Reporting

Please select an annual report to edit/submit

### Higher Education Emergency Relief Fund (HEERF)

IHE Name	IHE Duns #	Annual Report	Due Date	Current Reporting Period	Status	Access Form
SALON & SPA INSTITUTE	806653577	First Annual Report	February 1, 2021	March 13, 2020 - December 31, 2020	Submitted	<a href="#">Enter</a>

Previous

Cancel

Submit

Export Data

End Notes



Burden Statement



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Review

**Quarterly Budget and Expenditure Reporting under CARES Act Sections 18004(a)(1) Institutional Portion, 18004(a)(2), and 18004(a)(3), if applicable**

Institution Name: Salon & Spa Institute Date of Report: 01/22/2021 Covering Quarter Ending: December 31, 2020

Total Amount of Funds Awarded: Section (a)(1) Institutional Portion: \$74,322 Section (a)(2): \_\_\_\_\_ Section (a)(3): \_\_\_\_\_ Final Report?

Category	Amount in (a)(1) institutional dollars	Amount in (a)(2) dollars, if applicable	Amount in (a)(3) dollars, if applicable	Explanatory Notes
Providing additional emergency financial aid grants to students. <sup>1</sup>	\$0			
Providing reimbursements for tuition, housing, room and board, or other fee refunds.	\$0			
Providing tuition discounts.				
Covering the cost of providing additional technology hardware to students, such as laptops or tablets, or covering the added cost of technology fees.	\$5349			
Providing or subsidizing the costs of high-speed internet to students or faculty to transition to an online environment.	\$9091			
Subsidizing off-campus housing costs due to dormitory closures or decisions to limit housing to one student per room; subsidizing housing costs to reduce housing density; paying for hotels or other off-campus housing for students who need to be isolated; paying travel expenses for students who need to leave campus early due to coronavirus infections or campus interruptions.	\$0			
Subsidizing food service to reduce density in eating facilities, to provide pre-packaged meals, or to add hours to food service operations to accommodate social distancing.	\$0			
Costs related to operating additional class sections to enable social distancing, such as those for hiring more instructors and increasing campus hours of operations.	\$0			

<sup>1</sup> To support any element of the cost of attendance (as defined under Section 472 of the Higher Education Act of 1965, as amended (HEA)) per Section 18004(c) of the CARES Act and the Interim Final Rule published in the *Federal Register* on June 17, 2020 (85 FR 36494). Community Colleges in California, all public institutions in Washington State, and all institutions in Massachusetts have different requirements due to recent U.S. District Court actions. Please discuss with legal counsel. [HEERF litigation updates](#) can be found [here](#).



Category	Amount in (a)(1) institutional dollars	Amount in (a)(2) dollars, if applicable	Amount in (a)(3) dollars, if applicable	Explanatory Notes
Campus safety and operations. <sup>2</sup>	\$6,317			
Purchasing, leasing, or renting additional instructional equipment and supplies (such as laboratory equipment or computers) to reduce the number of students sharing equipment or supplies during a single class period and to provide time for disinfection between uses.	\$3,407			
Replacing lost revenue due to reduced enrollment.				
Replacing lost revenue from non-tuition sources (i.e., cancelled ancillary events; disruption of food service, dorms, childcare or other facilities; cancellation of use of campus venues by other organizations, lost parking revenue, etc.). <sup>3</sup>				
Purchasing faculty and staff training in online instruction; or paying additional funds to staff who are providing training in addition to their regular job responsibilities.	\$0			
Purchasing, leasing, or renting additional equipment or software to enable distance learning, or upgrading campus wi-fi access or extending open networks to parking lots or public spaces, etc.	\$0			
Other Uses of (a)(1) Institutional Portion funds. <sup>4</sup>	\$41,291			Covid Testing for staff.

<sup>2</sup> Including costs or expenses related to the disinfecting and cleaning of dorms and other campus facilities, purchases of personal protective equipment (PPE), purchases of cleaning supplies, adding personnel to increase the frequency of cleaning, the reconfiguration of facilities to promote social distancing, etc.

<sup>3</sup> Including continuance of pay (salary and benefits) to workers who would otherwise support the work or activities of ancillary enterprises (e.g., bookstore workers, foodservice workers, venue staff, etc.).

<sup>4</sup> Please post additional documentation as appropriate and briefly explain in the "Explanatory Notes" section. Please note that costs for Section 18004(a)(1) Institutional Portion funds may only be used "to cover any costs associated with significant changes to the delivery of instruction due to the coronavirus, so long as such costs do not include payment to contractors for the provision of pre-enrollment recruitment activities; endowments; or capital outlays associated with facilities related to athletics, sectarian instruction, or religious worship."



Category	Amount in (a)(1) institutional dollars	Amount in (a)(2) dollars, if applicable	Amount in (a)(3) dollars, if applicable	Explanatory Notes
Other Uses of (a)(2) or (a)(3) funds, if applicable. <sup>5</sup>				
<b>Quarterly Expenditures for each Program</b>				
<b>Total of Quarterly Expenditures</b>	\$65,455			

**Form Instructions**

**Completing the Form:** On each form, fill out the institution of higher education (IHE or institution) name, the date of the report, the appropriate quarter the report covers (September 30, December 31, March 31, June 30), the total amount of funds awarded by the Department (including reserve funds if awarded), and check the box if the report is a “final report.” In the chart, an institution must specify the amount of expended CARES Act funds for each funding category: Sections 18004(a)(1) Institutional Portion, 18004(a)(2), and 18004(a)(3), if applicable. Section 18004(a)(2) funds includes CFDA 84.425J (Historically Black Colleges and Universities (HBCUs)), 84.425K (Tribally Controlled Colleges and Universities (TCCUs)), 84.425L (Minority Serving Institutions (MSIs)), 84.425M (Strengthening Institutions Program (SIP)); Section 18004(a)(3) funds are for CFDA 84.425N (Fund for the Improvement of Postsecondary Education (FIPSE) Formula Grant). Each category is deliberately broad and may not capture specific grant program requirements. Explanatory footnotes help clarify certain reporting categories. While some items in the chart are blocked out, please note that the blocking of such items is consistent with Department guidance and FAQs and is not definitive. Provide brief explanatory notes for how funds were expended, including the title and brief description of each project or activity in which funds were expended. Do not include personally identifiable information (PII). Calculate the amount of the Section 18004(a)(1) Institutional Portion (referred to as “(a)(1) institutional” in the chart), Section 18004(a)(2) (referred to as “(a)(2)” in the chart), and Section 18004(a)(3) (referred to as “(a)(3)” in the chart) funds in the “Quarterly Expenditures for each Program” row, and the grand total of all three in the “Total of Quarterly Expenditures” row. Round expenditures to the nearest dollar.

**Posting the Form:** This form must be conspicuously posted on the institution’s primary website on the same page the reports of the IHE’s activities as to the emergency financial aid grants to students made with funds from the IHE’s allocation under Section 18004(a)(1) of the CARES Act (Student Aid Portion) are posted. It may be posted in an HTML webpage format or as a link to a PDF. A new separate form must be posted covering each quarterly reporting period (September 30, December 31, March 31, June 30), concluding after either (1) posting the quarterly report ending September 30, 2022 or (2) when an institution has expended and liquidated all (a)(1) Institutional Portion, (a)(2), and (a)(3) funds and checks the “final report” box. IHEs must post this quarterly report form no later than 10 days after the end of each calendar quarter (October 10, January 10, April 10, July 10) apart from the first report, which is due October 30, 2020. For the first report using this form, institutions must provide their cumulative expenditures from the date of their first HEERF award through September 30,

<sup>5</sup> Please post additional documentation as appropriate and briefly explain in the “Explanatory Notes” section. Please note that costs for Sections 18004(a)(2) and (a)(3) funds may only be used “to defray expenses, including lost revenue, reimbursement for expenses already incurred, technology costs associated with a transition to distance education, faculty and staff trainings, payroll incurred by institutions of higher education and for grants to students for any component of the student’s cost of attendance (as defined under section 472 of the HEA), including food, housing, course materials, technology, health care, and child care.”

2020. Each quarterly report must be separately maintained on an IHE's website or in a PDF document linked directly from the IHE's CARES Act reporting webpage. Reports must be maintained for at least three years after the submission of the final report per 2 CFR § 200.333. Any changes or updates after initial posting must be conspicuously noted after initial posting and the date of the change must be noted in the "Date of Report" line.

**Paperwork Burden Statement**

According to the Paperwork Reduction Act of 1995 (PRA), no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. The valid OMB control number for this information collection is 1840-0849. Public reporting burden for this collection of information is estimated to average 2 hours per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Under the PRA, participants are required to respond to this collection to obtain or retain benefit. If you have any comments concerning the accuracy of the time estimate or suggestions for improving this individual collection, or if you have comments or concerns regarding the status of your individual form, application, or survey, please contact: Jack Cox, U.S. Department of Education, 400 Maryland Avenue, SW, Washington, DC 20202.